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From: Robinson, Yvette J.
Sent: Thursday, July 1, 1999 11:53 AM
To: Fontanez, Jose R.
Cc: Anderson, Shalena; Medina, Maria
Subject: IBE Wristbands-VIP Section

Jose:

As discussed, the convention/concert decorator George Fern, Inc. called me regarding the number of VIP chairs for set-up. When I attended the logistics meeting in May, I asked him to let me know if the number of chairs changed. He informed the number increased again, by 50. Marcia (IBE) requested set-up for 850. I informed him that PM only agreed on the 800.

Maria:

I have the wristbands and will forward them to Ora Mason, IBE board member so that she may distribute to Marcia, once PM receives contract requests. IBE must

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also provide a guest list prior to receiving the wristbands.

Let's discuss on Tuesday, 7/5. Thanks.

Yvette Robinson
Event Marketing - 120/12
Extension 32360

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